BENGALURU CITY UNIVERSITY

CHOICE BASED CREDIT SYSTEM

(**Semester Scheme with Multiple Entry and Exit Options for**

Under Graduate Course- as per NEP-2020)

Syllabus for Social Work
(III & IV Semester)

2022-23 onwards

BENGALURU CITY UNIVERSITY
DEPARTMENT OF STUDIES IN SOCIAL WORK

Proceedings (Minutes) of the BOS Meeting

Proceedings of the approval of 3rd & 4th Semester BSW under NEP-2020 by the Board of Studies in Social work through online circulation

Agenda 1: Approval of Structure and Curriculum for BSW 3rd and 4th Semester as per NEP Regulation.

The structure and syllabus for BSW 3rd and 4th Semester prepared as per the guidelines of Karnataka State Higher Education Council and circulated among BOS members through email, members approved the same for the implementation from the academic year 2022-23

The following Members approved the structure and syllabus for 3rd and 4th Semester BSW for the implementation from the academic year 2022-23 in the Bengaluru City University.

Dr.Ramesh B	Chairman
Dr.Parashuram K.G.	Member
Dr.Chandramouli	Member
Dr.Shivalingappa B P	Member
Dr. Shashikiran Shetty	Member
Dr. Kumara swamy	Member
Ms. Mary Princess. Lavanya	Member
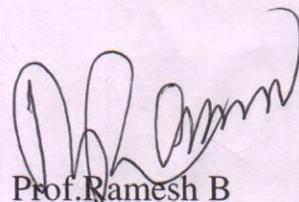
Prof.Ramesh B
Chairman
BOS (SOCIAL WORK-UG)

Bachelor of Social Work (BSW)
Level: Semester III
Course: C-7
Title of the Paper: Community Organization and Social Action
Marks/Credits: 100/4

Objectives	Teaching, LearningProcess	Learning Outcomes	Course Evaluation
1. To understand the fundamental concepts and components of community, Community organization and social action 2. To understand the models of community organization and social action 3. To understand the relationship of community organization and social action with other methods of social work 4. To understand various social movements in India.	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to demonstrate familiarity with community organizationand social action as methods of social work profession 2. Able to develop skills of collecting and collating information to understandcommunity, its structure and components. 3. Able to gain the experience and exposure to practice community organization and social action at micro and macrolevels 4. Able to understand the relationship of communityorganization and social action with other methods of social work	a) Semester end examination : 60 marks b) Internal Assessment: 40 marks (Written Tests (2) - 10 + 10, Assignment/Seminar/ Activities-10,Assignment Presentation and Class Participation-5 + 5)

Community Organization and Social Action	
Number of theory Credits	**Number of Lecture Hours**
04	**56**

Content of Course	Hours
Unit I: Community	**13**
Chapter No. 1 Community: Concept, Meaning and Definition **Chapter No. 2** Elements and Characteristics of Community **Chapter No. 3** Functions of Community **Chapter No. 4** Types and Their Features of Community: Rural, Urban, Tribal and Nomadic Communities.	
Unit II: Community Organization	**15**
Chapter No. 5 Community Organization: Concept, Meaning, Definition , Scope and Objectives **Chapter No. 6** Models, Principles and Process of Community organization **Chapter No. 7** Community Organization and its relationship with other methods of Social Work **Chapter No. 8** Role of Community organizer	
Unit III: Social Action	**12**
Chapter No. 9 Social Action: Concept, Meaning, Definition, Objectives and Scope **Chapter No. 10** Social Action and its Relationship with Other Methods of Social Work **Chapter No. 11** Principles and Strategies of Social Action **Chapter No. 12** Models of Social Action- Popular and Elitist; Need Based and Right Based Approaches	
Unit IV: Social Movements in India	**16**
Chapter No. 13 Social Movements: Concept, Meaning, Definition and Scope, Sources of Social Movement **Chapter No. 14** Agrarian and Peasant Movements: Anthyodaya, Sarvodaya, Bhoodan. Contemporary movements: Anti-Corruption Movements, Anti-Globalization Movement. **Chapter No. 15** Environmental Movements: Narmada Bachao Andolan, Chipko movement, Silent Valley, ChilkaLake and Save Western Ghats. **Chapter No. 16** Dalit movements: National and Karnataka State, Women Movements in Karnataka and Right Based Movement	

Key Words: Community, Community Organization, Social Action and Social Movement

References:

Cox F (1987), Community Organization, Michigan, FE Peacock Publishers

Gangrade K.D. (1971), Community Organization in India, Bombay, Popular Prakashan

Hardcastle, David A., Stanley Wenocur, & Patricia Powers (1996). Community Practice: Theories and Skills for Social Workers. New York: Oxford University Press

Ledwith, M. (2005). Community Development a Critical Approach. New Delhi: Rawat Publications

MacIver R.M. and Page, CH (1985), Society: An Introductory Analysis, New Delhi, Macmillan Publishers

Marie Weil (ed.) (2005), The Hand Book of Community Practice, New Delhi, Sage Publication

Ross M.G. (1955), Community Organization: Theory and Principles, New York, Harper & Brot

Shah, Ghanshyam (2004), Social Movements in India: A Review of the Literature, New Delhi, Sage

Siddique, H. Y. (1997). Working with Communities – Introduction to Community Work.New Delhi: Hira Publications

Siddiqui, H.Y. (1985), Social Wok and Social Action, New Delhi, Harnam

Singh, R (2001), Social Movements-Old and New: A Post-modern Critique, New Delhi,Sage

Somesh Kumar (2002) Methods for Community Participation: A complete guide for practitioners, New Delhi: Sage Publication (Vistaar)

Yadav C.P. (2007). Encyclopedia of social work and community organization. New Delhi: Anmol Publications Pvt

Level: Semester III

Course: C-8

Title of the Paper: Psychology for Social Work Practice

Marks/Credits: 100/4

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To understand psychological concepts and its relevance to Social Work 2. To understand determinants and processes of personality development 3. To understand the basic concepts and processes in social psychology and its relevance to Social Work 4. To understand social attitudes and psycho-social behavior	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to understand psychological concepts and its relevance to Social Work 2. Able to understand determinants and processes of personality development 3. Able to understandthe basic concepts and processes in social psychology and its relevance toSocial Work 4. Able to understand social attitudes and psycho-social Behavior	A. Semester end examination :60 marks B. Internal Assessment:40 (Written Tests (2) - 10 + 10, Assignment/Seminar/ Activities-10, Assignment Presentation and Class Participation-5 + 5)

Psychology for Social Work Practice	
Number of theory Credits	**Number of Lecture Hours**
04	**56**

Content of Course	Hours
Unit I: Introduction to Psychology	**12**
Chapter No. 1 Relevance of Psychology for Social Work **Chapter No. 2** Perception and Learning: Definition, factors influence on perception and learning. **Chapter No. 3 Abnormality:** Types, Causes and remedial measures **Chapter No. 4** Emotion and Intelligence: Concept, Factors affecting Emotion and Intelligence	
Unit II: Human Growth and Personality	**14**
Chapter No. 5 Human Growth and Development: Meaning, Definitions and Differences **Chapter No. 6** Principles of Growth and Development. **Chapter No. 7** Psychoanalytic Theories of Personality: Sigmund Freud and Carl Jung **Chapter No. 8** Behaviour and Humanistic Theories: B.F. Skinner and Carl Rogers	
Unit III: Introduction to Social Psychology	**12**
Chapter No. 9 Social Psychology: Concept, Definition and Relevance to Social Work **Chapter No. 10** Influence of Intra and Inter Groups on individual behaviour **Chapter No. 11** Social Perception and Social Cognition: Definitions, Features and Factors **Chapter No. 12** Social Influence and Interpersonal Attraction: Definitions, Features and Factors	
Unit IV: Social Attitude and Collective Behaviour	**16**
Chapter No. 13 Attitude: Meaning, Definition, Social Attitude: Meaning, Definition, Features and Formation **Chapter No. 14** Collective and Social Behaviour: Characteristics and Dynamics **Chapter No. 15** Leadership: Meaning, Definitions, Traits and Functions, Dynamics of Leadership **Chapter No. 16** Stereotypes and Prejudices	

Key Words: Psychology, Human Growth, Personality and Collective Behaviour

References:

Atkinson, R. L., Atkinson, R. C., Smith, E. E., Bem, D. J. and Hilgard, E. R. (2013). Introduction to Psychology. New York: H. B. J. Inc.

Baron, R.A. and Byron, D. (1998). Social Psychology. New Delhi: Prentice Hal.

Dandapani, S. (2005). General Psychology. Hyderabad: Neel Kamal Publications.

Elizabeth, H. (1968). Development Psychology. New York: Mc Graw Hill.

Feldman, R.S. (1985). Social Psychology: Theories, Research and Applications. New York: McGraw hill.
Feldman, R.S. (1997). Understanding Psychology. New Delhi: Mc Graw Hill.

Hall, C.S. Lindzey, G. and Cambell J.B. (2004). Theories of Personalities. New York: WileyM.
Kuppuswamy, B. (1972). Elements of Social Psychology. New York: Asian PublishingHouse.
Morgan, C.T., King, R.A. Weisz, J.R., Schopler, J. (2001). Introduction to Psychology. NewDelhi: Tata McGraw and Hill.
Myers, D.G. (2005). Social Psychology (8th ed.). New Delhi: Tata McGraw Hill Pub. Co.Ltd.

Level: Semester III
Course: BSW-OEP 3
Title of the Paper: Disaster Management
Credits: 100/3

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To understand key concepts and typologies of disasters 2. To understand Processes of disaster mitigation and disaster management 3. To develop Skills and promote intervention strategies to assess the vulnerability and prepare modules for the future eventualities 4. To develop capacity to work with different agencies at international, national and local levels	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to understand the impact of hazards and disasters 2. Able to respond in vulnerable and emergency management to restore the quality of life	A. Semester end examination : 60 marks Internal Assessment: 40 marks (Written Tests (2) - 10 + 10, Assignment/Seminar/ Activities-10, Assignment Presentation and Class Participation-5 + 5)

Disaster Management	
Number of theory Credits	**Number of Lecture Hours**
03	**48**

Content of Course	Hours
Unit I: Introduction to Disasters	**12**
Chapter No. 1 Disaster: Concept, Meaning, and Definition **Chapter No. 2** History of Major Disaster Events in India **Chapter No. 3** Types of Disasters – Natural Disasters: Famine, Drought, Flood, Cyclone, Tsunami, Earthquake **Chapter No. 4** Man-made Disasters: Riots, Blasts, Industrial, Militancy	
Unit II: Disaster Mitigation and Disaster Management	**12**
Chapter No. 5 Profile, Forms and Reduction of Vulnerability **Chapter No. 6** Disaster Mitigation: Concept and Principles **Chapter No. 7** Disaster Management: Concept and Principles **Chapter No. 8** Pre-disaster- Prevention and Preparedness	
Unit III: Impact of Disaster	**12**
Chapter No. 9 Physical, Economic, Social, Psycho-socio Aspects, Environmental Impacts **Chapter No. 10** During Disaster- Rescue and Relief **Chapter No. 11** Post-disaster- Rehabilitation and Reconstruction **Chapter No. 12** Victims of Disaster- Children, Elderly, and Women	
Unit IV: Disaster Process and Intervention	**12**
Chapter No. 13 Displacement- Causes, Effects and Impact **Chapter No. 14** Major Issues and Dynamics in the Administration of Rescue, Relief, Reconstruction and Rehabilitation **Chapter No. 15** Components of Rescue, Relief, Reconstruction; Rehabilitation **Chapter No. 16** Disaster Policy in India; Disaster Management Authority- NDMA, SDMA, DDMA; Disaster Management Act, 2005	

Key *Words:* Disaster, Disaster Mitigation, Disaster Management and Disaster Process

References:

Anil Sinha (2001), Disaster Management-Lessons Drawn and Strategies for Future. New Delhi, Jain Publications.

Backer, C.W. and Chapman, W. (ed.). (1969), Man and Society in Disasters, New Delhi,

Clarke, J.I., Peter Curson, et. al. (ed.) (1991), Population and Disaster, Oxford, Basil Blackwell Ltd.
Cuny, Frederick (1984), Disasters and Development, Oxford, Oxford University Press.
Disaster Management Act 2005
Garb, S. and Eng. E (1969), Disasters Hand Book, New York, Springer.

Gupta, M.C, L.C. Gupta, B. K. Tamini and Vinod K. Sharma (2000), Manual on Natural

Disaster Management in India, New Delhi, National Institute of Disaster Management.

Hoff, A. (1978), People in Crisis- Understanding and Helping, California, Addison Wesley.

Maskrey, Andrew (1989), Disaster Mitigation: A Community Based Approach, Oxford, Oxfarm.
Narayan, Sachindra (ed.) (2000), Anthropology of Disaster Management, New Delhi, Gyan Publishing House.
Nidhi G Dhawan (2014), Disaster Management and Preparedness, New Delhi, Jain Publications.
Parasuraman, S. and Unnikrishnan, P.V. (2000), India Disasters Report: Towards Policy

Initiative, New Delhi, Oxford University Press.

Satendra, K.J. Anandha Kumar and V.K. Naik (2013), India's Disaster Report, New Delhi, National Institute of Disaster Management.
Singh, R.B. (ed.) (2000), Disaster Management, New Delhi, Rawat Publications.

Sinha, P.C. (ed.) (1998), Encyclopedia of Disaster Management (Vol.1-10), New Delhi, Anmol Publications.
Tata Institute of Social Sciences (2002). Special Volume on Disaster Management, Indian Journal of Social Work, Vol.63, Issue 2, April.

Course: FWP-3
Title of the Paper: Field Work Practicum 3
Marks/Credits: 100/4

Objectives	Learning Outcomes	Course Evaluation
1. To work in agencies working in different types of areas of Social Work practice 2. To develop work plan in consultation with agency supervisor 3. To develop capacity for observation and analysis of social realities 4. To practice the methods of working with individuals and groups 5. To develop understanding of the needs, problems and Programmes for different target groups 6. To develop understanding of the role of Social Workers in different settings 7. To develop Skills in report writing and use of supervision both at agency and faculty level	1. Able to understand Programmes and projects of governmental and non- governmental organizations and critically appraise them 2. Able to prepare work plan and its execution 3. Able to develop professional attitude conducive to deal with humanproblems 4. Able to develop sensitivity towardsthe needs and problems of different target groups 5. Able to develop understanding of the role of Social Workers in differentsettings. 6. Able to apply programme Media Skills in Social Work interventions. 7. Able to develop skills to write reports of work performed during field work and make use of supervision	Field work evaluation: Internal Assesment:50 Viva voce:50

Field Work Tasks and Activities

1. **Familiarization with agency and develop an agency profile with focus on:**

    1.1 Organizational genesis, organizational types and structure, ideological orientation, programmes and policies

    1.2 Client group/s

    1.3 Problems are being focused

    1.4 Services are being provided

    1.5 The role of social worker

    1.6 Network with other agencies.

2. Observe agency functioning

3. Practice the methods of working with individuals (3 Casework) and groups in the agency (8 Group session)

4. Practice the Skills in observation, listening, group discussion and report writing.

5. Assist the organization wherever desirable in its ongoing interventions.

6. Seek guidance from agency supervisor and attend weekly Individual Conference with field work supervisor.

7. Minimum 24 Visits need to carryout

8. Students Required to Learn following components i

    8.1 Aims and Objectives of the Organization, Organization Structure, Sources of Funding, Genesis and Types of Organization, Problems faced by the Organization,

    8.2 Legal Status of the Organization

    8.3 Functions of Social Work

Course: C-11
Title of the Paper: Social Welfare Administration
Marks/ Credits: 100/4

Course Objectives	Teaching Learning Pedagogy	Learning Outcomes	Course Evaluation
1. To understand concept of social welfare and social welfare administration 2. To understand Structure and components of social welfare administration 3. To understand relevance of social welfare administration for social workers	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to understand concept of social welfare and social welfare administration 2. Able to understand the Structure and components of social welfare administration 3. Able to understand the relevance of social welfare administration for social workers	A. Semester end examination : 60 marks B. Internal Assessment: 40 (Written Tests (2) - 10 + 10, Assignment/Seminar/ Activities-10, Assignment Presentation and Class Participation-5 + 5)

Social Welfare Administration	
Number of theory Credits	**Number of Lecture Hours**
04	**56**

Content of Course	Hours
Unit I: Introduction to Social Welfare	**12**
Chapter No. 1 Social Welfare: Concept, Definitions, Nature, Objectives and Scope. **Chapter No. 2** Social Welfare Administration: Concept, Definitions, Objectives and Nature **Chapter No. 3** Principles, Functions and Scope of Social Welfare Administration **Chapter No. 4** Social Welfare Administration, Public Administration and Social Security Administration	
Unit II: Structure of Social Welfare Administration	**14**
Chapter No. 5 Social Welfare Agencies: Concept, Functions and nature **Chapter No. 6** Social Welfare Administration at local, State: State social welfare Board, State Adoption and Regulatory Agency, Dept. of women and child **Chapter No. 7** Social Welfare Administration at Central level: central social welfare board, Central Adoption Regulatory Agency, Dept. Of Social Justice and empowerment GoI. **Chapter No. 8** Social Welfare Administration at International Level: UNDP, UNICEF, WHO.	
Unit III: Functions of Social Welfare Administration	**12**
Chapter No. 9 Planning, Organizing, Staffing: Concept, Types and Objectives **Chapter No. 10** Directing, Coordinating: Concept, Types and Objectives **Chapter No. 11** Reporting, Budgeting: Concept, Types and Objectives **Chapter No. 12** Evaluation, and Feedback: Concept, Types and Objectives	
Unit IV: Skills and Techniques of Social Welfare Administration	**16**
Chapter No. 13 Project and programme Development in welfare organization **Chapter No. 14** Fund Raising and Resource Management **Chapter No. 15** Public Relations, Networking, Referral Services **Chapter No. 16** Decision Making, Conflict Resolution	

Key Words: Social Welfare, Social Welfare Administration, Agencies and Components of Administration

References:

Balsara Jal F., (1984). Perspectives on Social Welfare in India. New Delhi: S. Chand Co. Ltd.

Bhattacharya, S. (2006). Social Work Administration and Development. Jaipur: Rawat Publications

Chowdhry, P.D., (1983). Social Welfare Administration. Delhi: Atma Ram Sons

Goel, S.L. & Jain, R.K., (1988). Social Welfare Administration: Theory and Practice, (Vol. I & II). New Delhi: Deep and Deep Publications.

Patti, R.J., (2000). The Handbook of Social Welfare Management. New Delhi: Sage Publications.

Rao Vidya, (1987). Social Welfare Administration. Mumbai: Tata Institute of Social Sciences.

Sachdeva, D. R., (1998). Social Welfare Administration in India. Allahabad, Kitab Mahal.

UNDP (2001). The Monitoring and Evaluation Framework, UNDP, Toronto: University of Toronto Press.

Friedlander, W. A. (1976). Concepts and Methods of Social Work. New Jersey: Prentice- Hall

Kuppuswamy, B. (2010). Social Change in India. New Delhi: Vikas Publishing House (P) Ltd.

Somesh, Kumar (2002) Methods for Community Participation: A Complete Guide for Practitioners, New Delhi: Sage Publication.

Level: Semester: IV
Course: C-12
Title of the Paper: Social Legislations
Marks/Credits: 100/4

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To study and understand legislative structure and frame 2. To study and understand the Process of making legislation 3. To study and understand social legislation in the context of Social Justice 4. To understand provisions of various social legislations in India	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to promote knowledge in understanding the cause and effect of discrimination and oppression 2. Able to prepare modules and strategies for advocacy to bring sustainable social change	A. Semester end examination :60 marks B. Internal Assessment: 40marks (Written Tests (2) - 10 + 10, Assignment/Seminar/ Activities-10, Assignment Presentation and Class Participation-5 + 5)

Social Legislations	
Number of theory Credits	**Number of Lecture Hours**
04	**56**

Content of Course	Hours
Unit I: Legislation	**14**
Chapter No. 1 Legislation: Concept, Meaning and Definition **Chapter No. 2** objectives of Legislation **Chapter No. 3** Process of making Legislation **Chapter No. 4** Importance of Parliament and State Legislations	
Unit II: Social Legislation	**14**
Chapter No. 5 Social Legislation: Concept, Meaning and Definition **Chapter No. 6** Needs and Objectives of Social Legislation **Chapter No. 7** Importance of Social Legislation in Welfare State; Legal-aid and Public Advocacy **Chapter No. 8** Social Legislation as an Instrument of Social Change	

Unit III: Social Legislations in India	14
Chapter No. 9 Salient Features of Dowry Prohibition Act (1961) and its Amendments; Salient Features of Protection of Women from Domestic Violence Act (2005); Prevention of sexual Harassment of women at Work place 2013 (prevention, prohibition and redressal) **Chapter No. 10** Salient Features of Child Labour Prohibition and Regulation Act (1986) and its Amendments; Salient Features of Juvenile Justice Act (2015) Care and Protection; **Chapter No. 11** Laws Related to Marriage; Salient Features of Hindu Marriage Act and Special Marriage Act **Chapter No. 12** Salient Features of Right to Information Act (2005) and its Amendments.	
Unit IV: Constitution of India	14
Chapter No. 13 History of Drafting the Indian Constitution **Chapter No. 14** Important Constitutional Amendments in the Area of Social Welfare **Chapter No. 15** Situations of Human Rights: Indian and International Perspectives **Chapter No. 16** Understanding Human rights based Social Work Interventions in Various Fields	

Key Words: Law Making Institutions, Legal Aid, Social Legislation and Constitutional Amendments

References:

Bakshi PM (2007), Constitution of India, Delhi: Universal Law Publishing House

Basu, D. D. (2015). Introduction to Constitution of India. 22nd Edition. Mumbai: LexisNexis.

Gangrade KD (1978), Social Legislation in India, New Delhi, Concept pub

Gaur K. D. (2004) A Text Book on the Indian Penal Code, Delhi: Universal Law Publication Co.

Government of India. (1956), Social Legislation, New Delhi, Govt of India

Mahajan, G. (Ed.). (1998). Democracy, Difference and Social Justice. New Delhi: Cambridge University Press

Naik G.P. (1992), Social Legislation in India, Bangalore: Lambani Publish. Print Well Publications. Relevant Bare Acts

Vyas, R. N. (1998), The Soul of Indian Constitution: A Critical Evaluation, Jaipur: Rawat Publication

Level: Semester IV

Course: **BSW- OEP-4**
Title of the Paper: Counseling and Guidance

Marks/ Credits: 100/3

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. 1. To develop an understanding about the basics of counseling and guidance 2. 2. To understand the theories of counseling 3. 3. To develop ability to apply appropriate counseling techniques with special groups	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to understand the basics of counseling and guidance 2. Able to understand the theories of counseling 3. Able to develop application of various counseling techniques with special groups 4. Able to understand linkages of counseling and guidance in Social Work	A. Semester end examination : 60 marks B. Internal Assessment: 40 marks(Written Tests (2) - 10 + 10, Assignment/Seminar/ Activities-10, Assignment Presentation and Class Participation-5 + 5)

Counseling and Guidance	
Number of theory Credits	**Number of Lecture Hours**
03	**48**

Content of Course	Hours
Unit I: Introduction to Counseling and Guidance	**12**
Chapter No. 1 Concept and Definitions of Counseling and Guidance **Chapter No. 2** Nature and Scope of Counseling and Guidance **Chapter No. 3** Principles of Counseling **Chapter No. 4** Counseling Process (Assessment, Intervention, and Termination)	
Unit II: Types and Theories of Counseling	**12**
Chapter No. 5 Types of Counseling **Chapter No. 6** Theories of Counseling : Psycho-analytic, Behavior Modification, Eclectic theory **Chapter No. 7** Counseling Techniques **Chapter No. 8** Ethical considerations in Counseling	
Unit III: Counseling With Special Groups	**12**
Chapter No. 9 Characteristics and Needs of Special Groups **Chapter No. 10** Counseling with Socially and Economically Disadvantaged, Destitute and Orphans **Chapter No. 11** Counseling and Guidance with Delinquents, School Drop-outs **Chapter No. 12** Counseling and Guidance with HIV - AIDS Patients, Victims of Substance Abuse	
Unit IV: Individual and Group Counseling and Guidance	**12**
Chapter No. 13 Understanding Group Dynamics and Group Process **Chapter No. 14** Advantages and Characteristics of individual/Group Counseling and Guidance **Chapter No. 15** Planning Individual/Group Counseling and Guidance Sessions **Chapter No. 16** Skills of Group Facilitation (including dealing with conflict).	

Key Words: Counseling, Guidance, Special Groups and Group Facilitation

References:

Belack, A.S., Harson, H and Kazdin, A.E. (Ed), (1982). International Handbook of

Behaviour Modification and Therapy. New York: Plenum Press.

Brammer, L.M. and Shostron, E.L. (1982). Therapeutic Psychology – Fundamentals of

Counseling and Psychotherapy (4th F.C) Englewood Chiffs: Prentice Hall lnc.

Brown, D and Srebahus, D.j.(1988) An Introduction to Counselling Profession. Engle-Wood

Cliffs, New Jersey: Prentice Hall.

Corey, G. (1977) Theory and Practice of Counselling and Psychotherapy, Montery, CA

Book/Cole publishing Company.

Cormier, L and Hackney, H (1995) The professional Counsellor. Englewood Cliffs, New

Prentice Hall.

Gladding, S.T. (1996) Counselling and Comprehensive Profession, New Delhi: Perntice hill.

Lazarus, R.S. and Folkna, S. (1984). Stress, Appraisal and Coping, New York: Soringes.

May Rollo. (1977) The Art of Counsellig, Nashville: Abingdon.

Mearns, D and Thome B (1988) Person- Centered Counselling in Action. New Delhi: Sage

Publications.

Nayak, A. K. (2007). Guidance and counselling. New Delhi: APH Publishing.

Nugent,F (1990) An introduction to the profession of counselling. Columbus, Ohio: Merill

Pub. co.

V.C. Pandey (2007) Educational Guidance and Counselling Paperback.

Wolpe, J (1973) The Practice of Behaviour Therapy. New York: Pergamen Press. Shukla, B. M. (1998). Law and Social Welfare. New Delhi: Rawat publications.

Sinha RK and Das DK, (2000).

Level: Semester IV
Course: FW- 4
Title of the Paper: Concurrent Field Work Practicum 4

Marks/Credits: 100/4

Objectives	Learning Outcomes	Evaluation
1. To develop work plan in consultation with agency supervisor	1. Able to understand social work interventions in different areas	Field work evaluation: 100
2. To continue practicing the methods of working with individuals and groups	2. Able to prepare work plan and its execution	Internal assessment:25 Field work vivavoce: 25
3. To identify and utilize human, material and financial resources	3. Able to form small groups with different age and gender groups	(Social work camp:50 marks)

4. To develop process-oriented skills of working with individuals, families and groups with special reference to social support system	4. Able to apply programme media skills in social work interventions	
5. To develop skills of observation, interviewing, group discussion and leadership	5. Able to write process oriented reports and engage in meaningful discussions during supervisory conferences	
6. To develop skills of report writing and use of supervision (both agency and faculty)	6. Able to develop the ability to link theoretical learning with practical realities	

Field Work Tasks and Activities

1. Familiarization with agency

1.1 Client group

1.2 What problems are being focused

1.3 What services are being provided

1.4 What is the role of social worker

1.5 Network with other agencies.

2. Working with group using programme Media

2.1 Organize programme media activities

2.2 Observe group dynamics

2.3 Practice skills in group discussion, programme planning and action.

3. Report writing

4. Individual conferences.

Though it is proposed that the student's placement would be agency based in 3rd and 4th semester, however, if there is insufficient number of organizations for field work, then student could be placed in the community setting and in this case, the fieldwork objectives of the 3rd and 4th semester will be applicable.

Social Work Camp

During Semester IV of the course, the Social Work department would organize a residential social work camp for 7days duration in rural, semi-rural/urban and Tribal areas. Every student shall attend it as a part of course requirement. The organizing of camp would acquaint the students with community scenario, living conditions, problems and issues of rural society. The camp would be planned to provide ample opportunities for students to fine tune their interpersonal relationship Skills through the Process of group dynamics and achieve a harmonious blend of learning and work.

Objectives	Learning Outcomes	Course Evaluation
1. To provide exposure of realities of life in rural and semi-rural areas 2. To understand the rural social system, its culture, and livelihood patterns 3. To understand the geographical, economic and political features, needs	1. Able to be acquainted with rural and tribal scenario and their socio-economic aspects 2. Able to be familiarized with group dynamics and power structures in a rural Community	Total Marks: 50 Internal Assesment:25 Viva voce:25

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and problems of rural Community	3. Able to hone Skills of rapport building , formation, situational analysis and awareness generation through stimulating group living
4. To observe living conditions, housing, water supply and other amenities in rural areas	
5. To sharpen the Skills of rapport formation, situational analysis and awareness generation	
6. To experience group-living and develop attitudes conducive for effective team work	4. Able to acquire and develop attitudes helpful for effective team work
7. Acquire Skills in planning,organizing, implementing the camp	5. Able to learn the Skills and art of organizing and managing activities and events relating to camp
8. To develop an understanding of group dynamics and power structures in a rural Community	

*Though it is proposed that camp will be organized in 4thsem, however, based on the localconditions, the camp can be organized during the period of the course.

Work load details for core discipline and core practicum papers for III & IV Semester BSW

III SEMESTER

Sl no	papers	Instruction hours per week	Remarks
1	BSW C-7	4	
2	BSW C-8	4	
3	BSW OEP-3	3	
4	BSW-C10(P)	For fieldwork practicum students shall be divided into minimum 5 batches. 16*2 = 8 X 5 batches =40 hours will be the workload per week. Individual and group conference 4 hrs per batch per week 5x4=20 hrs Total = 60 hrs per week	Field work practicum work load has been calculated as per UGC Curriculum study report of social work and UGC LOCF Social work curriculum
Total 72 hours of workload per week for III Semester BSW			
IV SEMESTER			
	BSW-C11	4	
	BSW-C12	4	
	BSW-OEP-4	3	
	BSW-C14(P)	For fieldwork practicum (including social work camp) students shall be divided into minimum 5 batches. 16*2 = 8 X5 batches =40 hours will be the workload per week. Individual and group conference 4 hrs per batch per week 5x4=20 hrs Total = 60 hrs Field work practicum per week	Field work practicum work load has been calculated as per UGC Curriculum study report of social work and UGC LOCF Social work curriculum
	Total 72 hours of workload per week for IV Semester BSW		

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