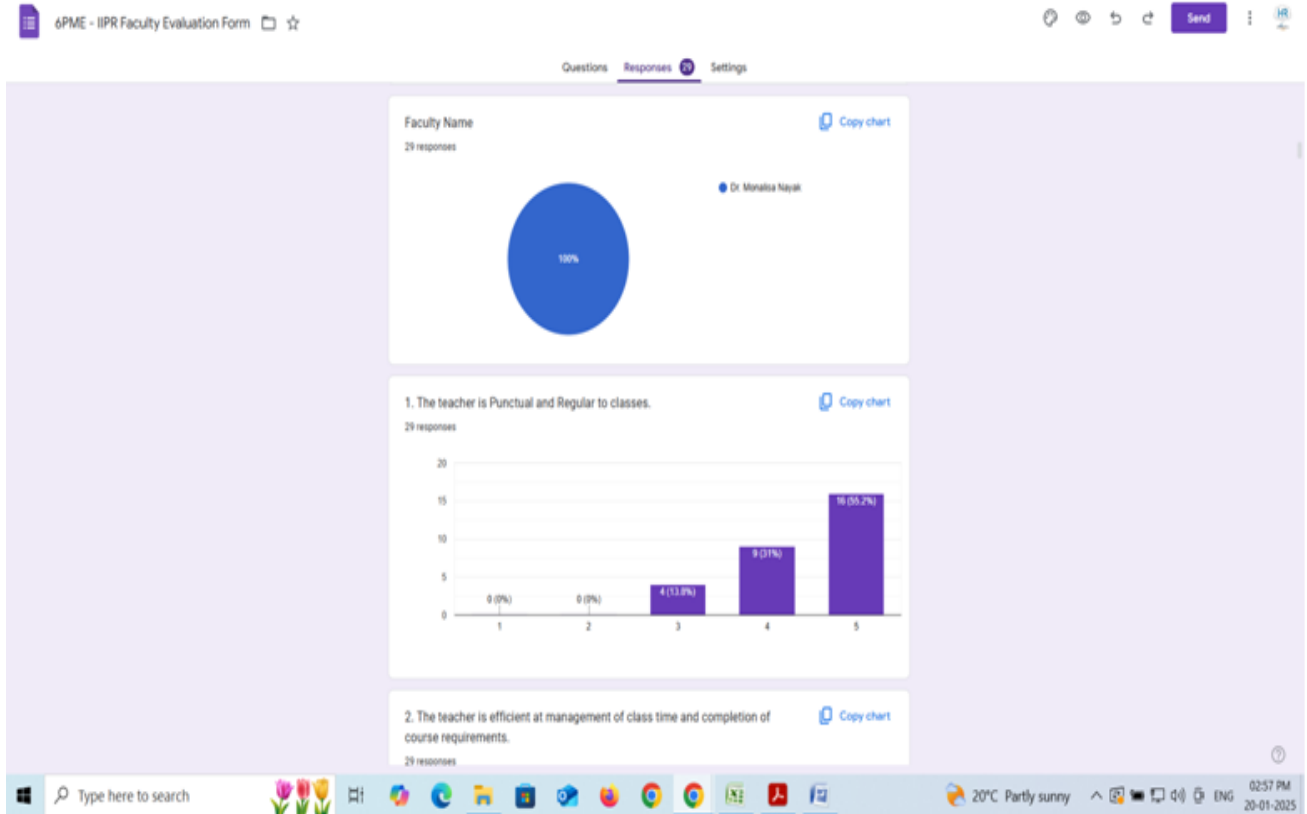


1. Faculty Evaluation Form.





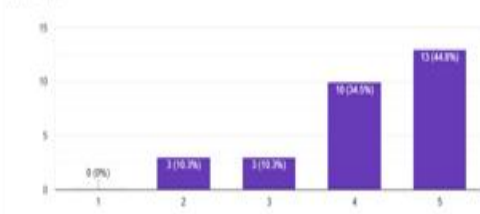
Questions Responses Settings



2. The teacher is efficient at management of class time and completion of course requirements.

Copy chart

29 responses

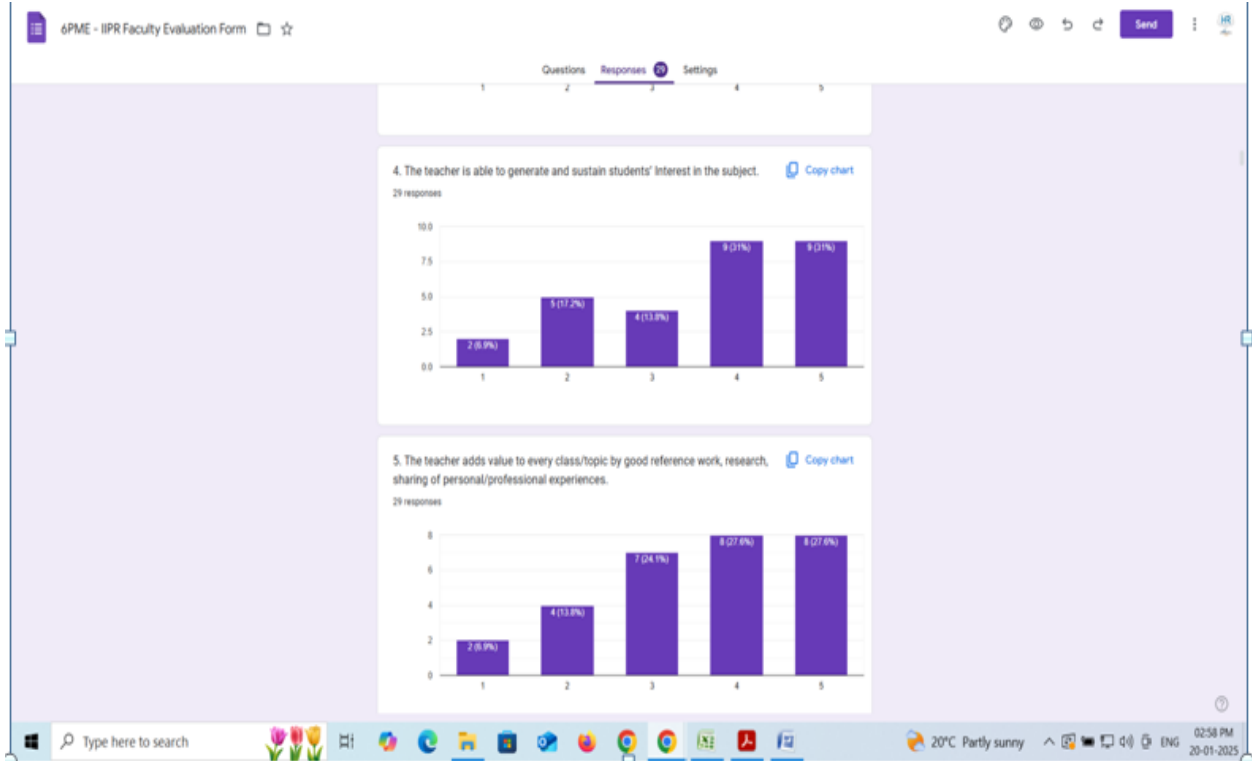


3. The teacher demonstrates good Subject Knowledge, able to demonstrate the Application Value and can handle student queries effectively.

Copy chart

29 responses



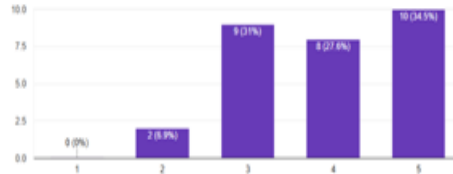




10. The overall effectiveness of the teacher is appreciable.

📄 Copy chart

25 responses



11. Qualities about the teacher that are highly appreciable:

4 responses

Uses PPT to teach

No

Her classes are easy to follow. Does revision regularly, by the end of the class, she has repeated the points so many times, you remember everything, which makes your work at home a lot simpler (this is a good thing)

Very kind

12. Areas that teacher needs to improve:

7 responses

Uses PPT to teach

No

Her classes are easy to follow. Does revision regularly, by the end of the class, she has repeated the points so many times, you remember everything, which makes your work at home a lot simpler (this is a good thing)

Very kind

12. Areas that teacher needs to improve:

2 responses

Can be more calm

Speaking loudly

13. Suggestions for improvement.

2 responses

If promised to share the ppt in the beginning then pls share it. Can give more explanations for each topic or research work

No

IIPR Faculty Evaluation

Subject: Psychology Paper 7

STUDENT EVALUATION – July/August 2023

Dr. Monalisa Nayak:

	1	2	3	4	5	6	7	8	9	10
2 nd Sem UG	4.26	4.18	4.05	4.03	4.11	4.05	4.00	4.20	4.03	4.15
4 th Sem UG	-	-	-	-	-	-	-	-	-	-
6 PJO	4.43	4.29	4.00	3.90	3.95	4.05	4.02	4.19	3.76	4.07
6 PJW	4.57	4.49	4.28	4.04	4.17	4.09	4.17	4.39	4.05	4.28
6 PME	4.41	4.14	3.76	3.62	3.55	3.76	3.72	3.97	3.48	3.90
Average	4.42	4.28	4.02	3.90	3.95	3.99	3.98	4.19	3.83	4.10
Overall Score	4.06									

1. The teacher is Punctual and Regular to classes.
2. The teacher is efficient at management of class time and completion of course requirements.
3. The teacher demonstrates good Subject Knowledge, able to demonstrate the Application Value and can handle student queries effectively.
4. The teacher is able to generate and sustain Students Interest in the subject.
5. The teacher adds value to every class/topic by good reference work, research, sharing of personal/professional experiences.
6. The teacher has appropriate teaching skills and communication ability.
7. The teacher has good ability for class control and management.
8. The teacher is approachable and maintains healthy professional relationship with students.
9. The teacher is a suitable Professional and Personal Role Model for me.
10. The overall effectiveness of the teacher is appreciable.

QUALITIES THAT ARE HIGHLY APPRECIABLE

•Communication ; •Sweet; •..; •Approachable regarding doubts ; •Clears doubt; •Approachable.;
 •...; •Very friendly; •Politeness; •Null; •Shares class notes, explains topics very well, ; •None;
 •She is very cooperative ; •Class discussion ; •Ensures all the students have understood each
 topic and revises well; •Punctuality, teaching style, perfection ; •Good notes; •..; •She makes sure
 that her students understand everything in class and she stresses upon the main topics.; •Does not

give up on any of her students; •She is a really good teacher.; •Good; •Excellent Teaching ;
•Motivating, supportive and very good relationship with students while being professional.
Makes sure to inculcate a moral value or give an insight after lessons. Takes feedback from
students after every class which should be commonly done by all teachers.
; •Engaging the class with real life examples; •Very kind; •No; •Her classes are easy to follow.
Does revision regularly; by the end of the class, she has repeated the points so many times, you
remember everything, which makes your work at home a lot simpler (this is a good thing); •Uses
PPT to teach

AREAS THAT NEEDS TO IMPROVE

•No; •No; •..; •None ; •Nil; •Class control.; •...; •Should socialize more with students and give
better lectures than those are being provided now; •Nil; •Punctuality; •Null; •Please change the
way of explanation; •Everything is good; •; •Speaking loudly ; •Can be more calm

SUGGESTIONS FOR IMPROVEMENT

•No; •No; •..; •None ; •Nil; •Class control, disciplinary action and management of queries.; •...;
•Nil; •Interactive learning; •Null; •Bad at teaching ; •Everything is good so far ; •No; •If
promised to share the ppt in the beginning then pls share it. Can give more explanations for each
topic or research work



Section 1 of 19

IIPR Peer Evaluation: Teaching Staff

B *I* U

As part of the requirements of the Performance Management System at IIPR, you are hereby requested to fill up this Peer Evaluation Form by providing objective information that could be used for training and development of your Peer Faculty. The information given by you will be kept strictly confidential. It is mandatory for you to complete this process.

All the section is mandatory to submit the form

This form is automatically collecting emails from all respondents. [Change settings](#)

After section 1 Continue to next section

Section 2 of 19

IIPR Peer Evaluation Form

Description (optional)

Faculty Name *

1. Mrs. Amrutha K R



Who has responded?

Email

mahalakshmi.s@iipr.in

zarine.estherimmanuel@iipr.in

anusha.bmenon@iipr.in

elsy.nj@iipr.in

surejj.unnikrishnan@iipr.in

anitha.k@iipr.in

siddarth.s@iipr.in

jayashrees.psychology@iipr.in

shermila.s@iipr.in



Faculty Name

18 responses

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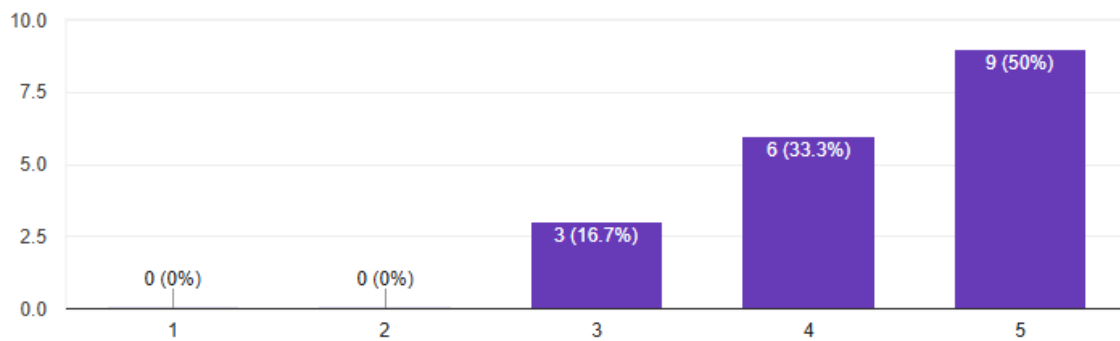


● Mrs. Amrutha K R

1. Personal Impression From Interaction

18 responses

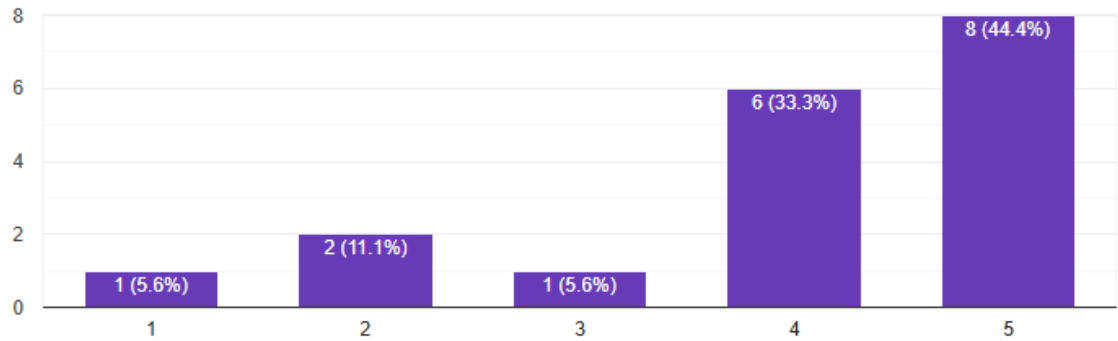
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2. Punctuality & Regularity

 [Copy chart](#)

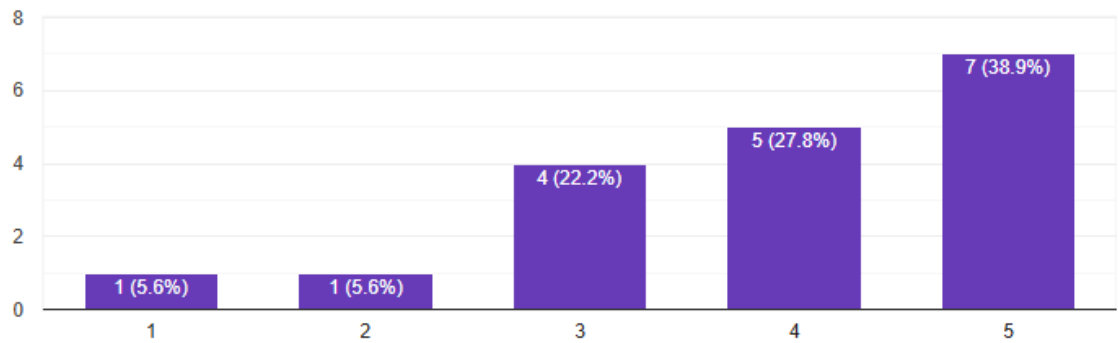
18 responses



3. Co-Operation & Team Spirit

 [Copy chart](#)

18 responses

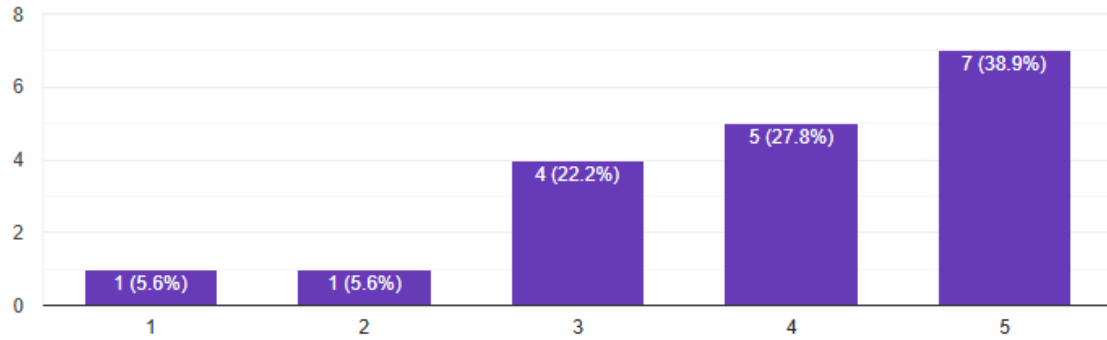




4. Flexibility

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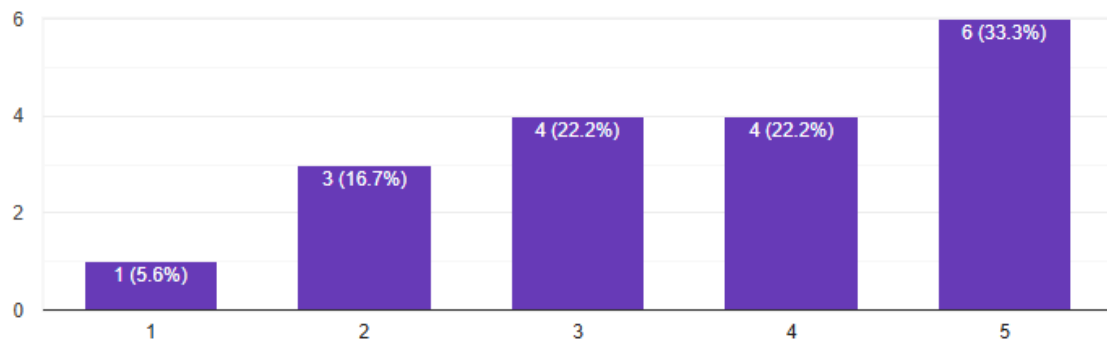
18 responses



5. Initiative Taking

 [Copy chart](#)

18 responses

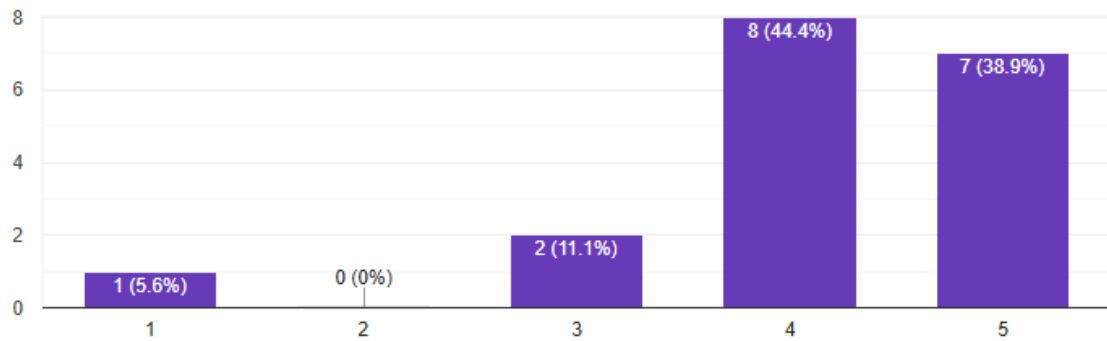




6. Subject Knowledge

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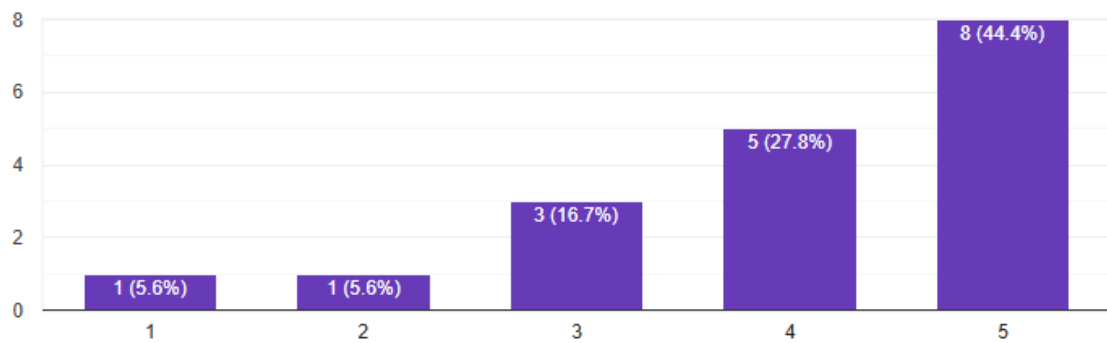
18 responses



7. Teaching Ability

Copy chart

18 responses

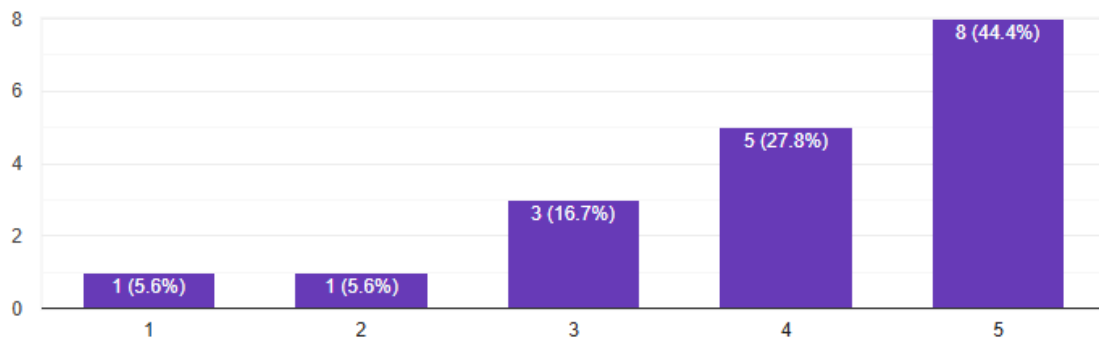




8. Knowledge Sharing

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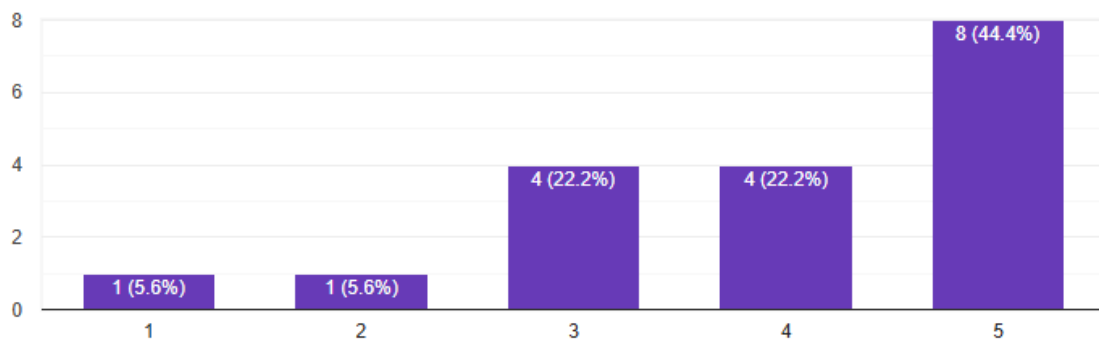
18 responses



9. Workload Sharing And Support

 Copy chart

18 responses

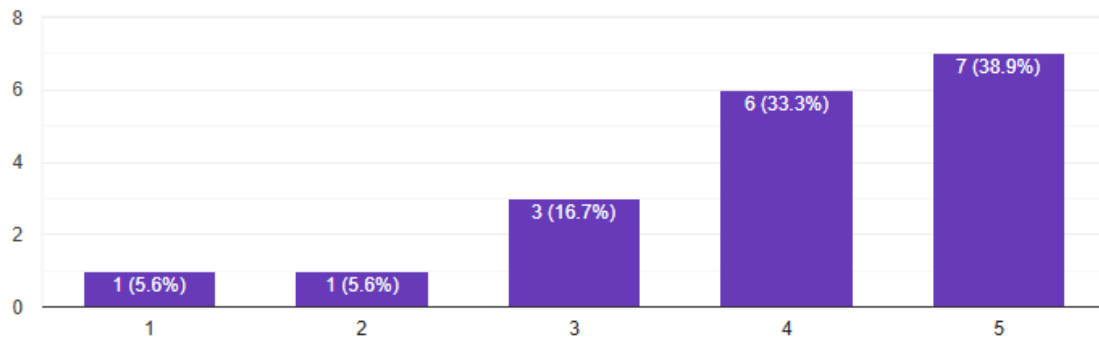




10. Overall Value Addition To Institution

 [Copy chart](#)

18 responses



11. Qualities about the teacher that are highly appreciable:

12 responses

Very cooperative, very easy to get along

Approachable

Willing to take on responsibility and promptly responds if she is unable to do so.

passion for teaching

Calm nature

Is approachable...haven't worked with her personally



CONSOLIDATED STAFF ATTENDANCE 2023-24			August 2023 - July 2024																
Sl.No	Emp ID	Name	P	WFH	OD	Total Days Worked	S	GH	ML/PL	Off Days / Band	VL/Comp Off / Saturday	CL	CL/LOP for Late Login	RH	SCL/CO/NTL	LOP	Total Leaves	Grand Total	Actual Days (Excluding Late Logins)
1	1401	Dr.Elizabeth Jasmine	215.5	9.0	18.5	243.0	52.0	21.0	0.0	0.0	44.5	5.0	0.0	0.5	0.0	0.0	123.0	366.0	366.0
2	1414	Dr.Sunita Damodar	213.5	12.0	6.0	231.5	52.0	21.0	0.0	0.0	53.0	7.0	3.5	0.5	1.0	0.0	138.0	369.5	366.0
3	1874	Dr. Nethravathi R	206.0	8.0	22.0	236.0	52.0	21.0	0.0	0.0	50.0	6.0	2.5	1.0	0.0	0.0	132.5	368.5	366.0
4	21118	Mrs. Smita Chakraborty	190.5	15.0	12.0	217.5	52.0	21.0	0.0	0.0	57.5	10.5	0.5	0.5	0.0	7.0	149.0	366.5	366.0
5	21125	Dr. Monalisa Nayak	41.5	3.0	9.0	53.5	8.0	3.0	0.0	0.0	10.0	2.0	1.0	1.0	0.0	14.5	39.5	93.0	92.0
6	22126	Dr. Zarine Esther Immanuel	213.5	11.0	16.5	241.0	52.0	21.0	0.0	0.0	47.5	4.5	0.0	0.0	0.0	0.0	125.0	366.0	366.0
7	22127	Sr. Elsy N J	190.5	13.0	7.5	211.0	49.0	20.0	0.0	0.0	52.5	8.0	0.0	0.5	0.0	3.0	133.0	344.0	344.0
8	22136	Ms. Sharmila S	192.5	12.5	8.5	213.5	52.0	21.0	0.0	0.0	65.5	10.5	0.0	0.0	0.0	3.5	152.5	366.0	366.0
9	22134	Ms. Sai Sindhura B K	21.0	0.0	0.0	21.0	4.0	1.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	1.0	10.0	31.0	31.0
10	22140	Mrs. Anitha K	146.5	7.0	5.0	158.5	41.0	19.0	0.0	0.0	52.0	10.5	0.0	0.0	2.0	8.0	132.5	291.0	291.0
11	22139	Mr. Surej Unnikrishnan	200.0	13.5	4.0	217.5	52.0	21.0	0.0	0.0	66.5	8.5	0.0	0.5	0.0	0.0	148.5	366.0	366.0
12	22142	Ms. Jayashree S	195.0	14.0	3.0	212.0	51.0	21.0	0.0	0.0	66.5	12.0	1.0	0.0	0.0	3.5	155.0	367.0	366.0
13	22143	Mrs. Anusha B Menon	35.0	1.5	1.0	37.5	8.0	3.0	0.0	0.0	7.0	2.0	0.0	0.0	0.0	23.5	43.5	81.0	81.0
14	23149	Mrs. S Mahalakshmi	149.5	6.0	6.5	162.0	36.0	18.0	0.0	0.0	32.0	6.5	0.5	1.0	0.0	6.5	100.5	262.5	262.0
15	23154	Ms. Bhanumathi S	168.0	13.0	3.5	184.5	45.0	19.0	0.0	0.0	43.0	10.0	0.0	0.0	1.0	9.5	127.5	312.0	312.0
16	23157	Ms. Namitha Sheba Mathew	169.5	9.0	1.0	179.5	40.0	15.0	0.0	0.0	39.5	6.0	0.0	0.0	0.0	1.0	101.5	281.0	281.0
17	23159	Ms. Triveni S	58.5	6.0	1.0	65.5	13.0	3.0	0.0	0.0	4.0	2.5	0.0	0.0	0.0	4.0	26.5	92.0	92.0
18	24167	Ms. Anwesha Ghosh	61.5	7.0	0.0	68.5	13.0	3.0	0.0	0.0	4.0	2.5	0.0	0.0	0.0	1.0	23.5	92.0	92.0
19	24168	Dr. Aamira Zackiya S	44.0	3.0	0.0	47.0	8.0	1.0	0.0	0.0	4.0	1.0	0.0	0.0	0.0	5.0	19.0	66.0	66.0
20	24171	Ms. Aishwarya Subbanna	26.0	0.0	0.0	26.0	4.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	31.0	31.0
21	24170	Fr. Emmanuel Christopher N	17.0	0.0	0.0	17.0	3.0	1.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0	7.0	24.0	24.0
22	1654	Mr. Emmanuel W	204.5	11.5	24.0	240.0	52.0	18.0	0.0	0.0	56.0	0.0	0.0	0.0	0.0	0.0	126.0	366.0	366.0



INDIAN INSTITUTE OF PSYCHOLOGY AND RESEARCH (IIPR), BANGALORE					
CONSOLIDATED STAFF ATTENDANCE 2023-24					
Name	Dr. Monalisa Nayak		Date of Joining	4-May-22	
Employee ID	21125		Designation	Assistant Professor of Psychology	
Working Days			Non-working Days		
Days worked @ college	41.5	Sundays	8.0	CL Availed	2.0
Days worked from home	3.0	GH	3.0	CL/LOP for Late Login	1.0
On Duty Leave	9.0	ML/PL	0.0	RH	1.0
-	-	Off Days / Bandh / Election	0.0	SCL/Cont. Leave	0.0
-	-	VL/Comp Off/Saturdays	10.0	LOP	14.5
Total Days Worked	53.5	Total Leaves	39.5		
GRAND TOTAL			93.0		
Total Days(Excluding Late Login)			92.0		
Comments					

Minutes of Meeting

Date: 11th October, 2023
Day: Wednesday

Timings: 01:10 pm to 01.55 pm
Venue: 101

Meeting Chaired By: Dr. Elizabeth Jasmine, Principal.

Agenda: Offline Faculty Meeting.

Members Present:

Faculty: Dr. Sunita K Damodar, Mr. Emmanuel W, Dr. Sumangala Hegde, Dr. Nethravathi R, Mrs. Anitha Joy, Mrs. Smita Chakraborty, Mrs. Reethu Varna P, Dr. Monalisa Nayak, Dr. Zarine Esther Immanuel, Sr. Elsy N J, Mr. Siddarth Srinivasan, Ms. Sharmila S, Mr. Surej Unnikrishnan, Mrs. Anitha K, Ms. Jayashree S, Mrs. Amrutha K R, Mrs. Soniya V, Mrs. Mahalakshmi. S, Mrs. Anu Anns Pious, Mr. Srutheesh S, Ms. Bhanumathi S, Mrs. Elsy Leeba and Mrs. Pratibha Digambar Rangdal.

Non-Teaching Staff: Mrs. Archana K Nayaka, Mrs. Lissy K Grace, Mrs. Golda Immaculata Poppen, Mr. Swamy and Mrs. Shruthika B.

Members absent: Mrs. Anusha B Menon and Mr. D Joseph Praveen.

Points from the Agenda	Details of Discussions & Decisions	Remarks /Follow up
a. Timetable.	<p>-Principal Ma'am started the meeting by checking if there were any issues/concerns that need resolutions on the UG and PG levels.</p> <p>-Principal Ma'am informed to freeze the timetable for UG and also to check if the room allotment work is completed.</p>	-All Faculty.
b. UG student – Prashob.	<p>-Principal Ma'am gave an update about UG student Prashob. Ma'am said the student record will be shifted to 2023-26 batch, the previous semester 1 & 2 attendance records will be carried forth except for open elective classes, he is not required to attend any other classes and he could write his exams.</p>	-UG Faculty.
c. Skill Enhancement Courses.	<p>-Coordinator Academics informed there are many final year students who are scoring less than 10 marks out of 25 for the Skill Enhancement Courses.</p> <p>-Principal Ma'am informed that for Yoga & Wellbeing, Health and Wellness, Sports and Culture papers, there will not be any end semester examinations, hence the IA minimum criteria marks have to be maintained else the students will never be able to pass.</p> <p>-Ma'am informed that this is applicable to all UG students from 1st semester to the 4th semester.</p>	-UG Faculty / Students.



<p>d. Attendance.</p>	<p>-Principal Ma'am informed that on 12th October, i.e., Thursday, the consolidated attendance reports have to be sent to all teachers and the mentoring hours between 4-4.45pm to be utilized for filling the attendance undertaking forms as well.</p> <p>-Anitha Joy Ma'am and Anu Ma'am will take care of the UG and Sr. Elsy will take care of the PG levels as per Principal Ma'am's advice.</p> <p>-With respect to students with an attendance shortage, PTA meetings to be arranged to keep parents informed. An update from all teachers will be expected on this, in the next offline staff meeting as per Principal Ma'am.</p> <p>-Principal Ma'am informed that Individual attendance registers will have to be submitted to coordinators, which will have to tally in CAMU as well. CAMU will provide the consolidated report.</p> <p>-Also, on request from Coordinator Academics, the reports of the online class attendance for 29th September 2023 should be shared by the NTS team with Faculty members.</p>	<p>-All Faculty/Class Teachers.</p> <p>-CAMU Attendance Admins.</p> <p>-NTS.</p>
<p>e. On Duty.</p>	<p>-Principal Ma'am reiterated that for PG courses, invigilation duty is ongoing, and teachers are involved with this work. Also for UG Psychology, valuation work is ongoing.</p>	<p>-All Faculty.</p>
<p>f. Important dates.</p>	<p>-PG 2nd Semester Practical Exams – 19th, 20th, 21st Oct 2023.</p> <p>-PG 3rd Semester Re-opening – 30th Oct 2023.</p> <p>-PG 1st Semester – dates are awaited from the university, the tentative date given is 2nd Nov 2023</p>	<p>-All Concerned Faculty / Students.</p>
<p>g. IIPR Counselling Centre.</p>	<p>-With respect to the Counselling Centre activities, Principal Ma'am reinforced the below:</p> <ol style="list-style-type: none">1. If IIPR students requires any counselling sessions, they will inform their respective class teachers who in turn will inform Sr. Elsy who will document it. This is the process that has to be followed. Also, if girl students are involved, the college counselling rooms have to be utilized to avoid any unforeseen incidents.2. Faculty who are interested in doing counselling sessions could give their names to Sr.Elsy.3. The counselling sessions for clients will be charged and different faculty will be assigned to different clients. 75% of the fees charged will be paid to the faculty who took the counselling session.	<p>-All PG Faculty.</p>



	<p>4. To the faculty query as to whether online counselling for IIPR students is possible, Principal Ma'am mentioned the students have to inform their concerned class teachers and take it forward and if it is for external clients, it is dependent on their needs / convenience.</p>	
<p>h. Personal Research Guidance</p>	<p>-Principal Ma'am informed that in case of any external request for research guidance from IIPR faculty, the applicant will have to enroll in the college office and a research guide will be appointed. 75% of the fees charged will be paid to the concerned faculty.</p>	<p>-Concerned Faculty.</p>
<p>i. Certificate Course in Journalism.</p>	<p>-Principal Ma'am informed that, under the guidance of Fr. John and Fr. Saji with the use of Taala, we could start a Certificate Course in Journalism. Reethu Ma'am should coordinate and take this forward.</p>	<p>-Concerned Faculty.</p>
<p>j. Online Coaching Program on Saturday.</p>	<p>-Principal Ma'am informed that the online coaching program to support students who are aspiring to crack the UPSC exams (IFS, IAS, IPS, RBI, SBI, Central Govt jobs etc.) could start off for 1-2 hours, every Saturday. This is to continue in online mode only. IIPR students, both UG and PG levels could also join this course.</p>	<p>-All Faculty / Students.</p>
<p>k. CAMU.</p>	<p>-Nethravathi Ma'am gave a class on CAMU, Google Classrooms and it's features towards the end of the meeting. This will be an ongoing session and will continue in the next staff meeting as well.</p>	<p>-All Faculty.</p>